## **MEMORANDUM**

TO

OIC, Assistant Schools Division Superintendent

Chief Education Supervisors, CID, SGOD

Unit Heads, Concerned Division Office Personnel

**Public Schools District Supervisors** 

Public Elementary and Secondary School Heads

All Others Concerned

**FROM** 

CHRISTOPHER R. DIAZ

OIC, Schools Division Superintendent

**SUBJECT** 

CORRIGENDUM TO UNNUMBERED MEMORANDUM

DATE AND TIME!

2:03 PM

RE: CHECKING OF SCHOOL FORMS

DATE

March 25, 2019

As a Corrigendum to Division Unnumbered Memorandum, re: Checking of School Forms which was scheduled March 27 – 29, 2019, this Office moves the said date on March 29, 2019 and April 1, 2019. In relation to this, an emergency meeting regarding the change of schedule will be conducted on March 27, 2019 at 8:30 AM at the Division Office Conference Room. All members of the Division Checking Committee are expected to attend this meeting.

Immediate dissemination and compliance with this Memorandum is directed.

